



CHENOA MAE ESCARZA GAYETA

CARRER PROFILE

- I'm an enthusiastic, self-motivated, reliable, responsible and hard working person. I am a mature team worker and adaptable to all challenging situations.

ACADEMIC TRAINING

- Higher Technician in Business Administration and Finance (2021 - Studying)
Administration and finance
Polytechnic Studies Center
- Vocational Education and Training (2019 - 2021)
Administrative management
Polytechnic Studies Center

LANGUAGES

- | | |
|-----------|-----------------|
| • Spanish | NATIVE LANGUAGE |
| • Catalan | BILINGUAL |
| • English | ADVANCED |
| • Tagalog | ADVANCED |

EXPERIENCE

- Randstar (02/2023)
Warehouse assistant
- Camp Nou (04/2022 - 06/2022) (09/2022 - 12/2022)
Waitress
- Intelcia (09/2021 - 03/2022)
Customer service / Administrative
- BROSA Lawyers and Economists (09/2020 - 04/2021)
Administrative / Accounting / Secretary

DATA OF INTEREST

- Volunteer Queen of the Pau Soup Kitchen (2017 - 2018)
- Volunteer Food Bank (2018 - 2019)

CONTACT

 chenoamae11@gmail.com

 +(34) 692 816 939

 Barcelona - CP: 08001

 2002, Barcelona

SKILLS

- Responsible
- Flexible
- Social
- Positive

TECHNICAL SKILLS

- Microsoft Office
- A3 innuva
- A3 factura
- Contaplus
- Java